



GURUCHARAN UNIVERSITY

SILCHAR, CACHAR : ASSAM

গুরুচরণ বিশ্ববিদ্যালয়

শিলচর, কাছাড় : অসম

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Ref No -

Date:

Date: 2nd June, 2026

To

**All Members of the Board of Studies in English,
Gurucharan University**

Subject: Notice and Agenda for the Board of Studies (BOS) Meeting in English

Dear Professor / Dr. / Mr. / Ms.,

I hope this letter finds you well.

Notice is hereby given that a meeting of the Board of Studies in English is scheduled to be held on 8th June 2026 at 1:00 PM in the Department of English.

Your presence and valuable expertise are requested to discuss critical academic matters.

The agenda for the meeting will be as follows:

Syllabus Revision: Review and revision of the undergraduate (UG) and postgraduate (PG) English curricula for the upcoming academic year.

Course Introduction: Consideration and approval of new courses and value-added modules in English.

Panel of Examiners: Preparation and approval of the panel of examiners for the upcoming end-semester examination.

Any Other Business: Any other matter with the permission of the Chair.

Kindly make it convenient to attend the meeting. If you are attending virtually, the meeting link will be shared via email a day prior to the schedule.

Thank you for your continued support and cooperation.

**Yours sincerely,
Vandana Thousen**

**Chairperson, Board of Studies in English.
Head, Department of English
Gurucharan University**